# Feature Name Deactivate Guest account

## Feature Process Flow / Use Case Model

## Use Case(s)

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| **Use Case ID:** | 6.4.04 | | | |
| **Use Case Name:** | Deactivate Guest account | | | |
| **Created By:** | Gunardi Saputra | | **Last Updated By:** | Matthew Hill, Gunardi Saputra |
| **Date Created:** | 2018-09-20 | | **Last Revision Date:** | 2018-10-26, 2018-10-31 |
| **Actors:** | | Primary: Manager | | |
| **Description:** | | A Manager wishes to deactivate an account due to its inactivity | | |
| **Trigger:** | | Manager wants to view a list of currently active accounts | | |
| **Preconditions:** | | 1. Manager is logged in | | |
| **Postconditions:** | | 1. Manager can deactivate any account due to inactivity | | |
| **Normal Flow:** | | 1. Manager logs into the system 2. System validates login credentials 3. Manager selects Guests menu 4. Select Account 5. Select Deactivate Account 6. System displays a list of accounts. 7. Manager selects an account to deactivate 8. System prompts for confirmation to deactivate 9. Manager confirms choice. 10. Account is deactivated | | |
| **Alternative Flows:**  **[Alternative Flow 1 – Not in Network]** | | 2a. If Manager inputs invalid login credentials   1. System informs Manager of error and prompts them to re-enter login credentials 2. Manager re-enters login credentials. 3. Use Case resumes on step 2 of the Normal Flow   9a. If Manager cancels choice   1. System confirms choice. 2. Use Case resumes on step 6 of the Normal Flow | | |
| **Exceptions:** | | 2a. If Manager inputs invalid login credentials   1. System informs Manager of error and prompts them to re-enter login credentials 2. Manager re-enters login credentials. 3. Use Case resumes on step 2 of the Normal Flow | | |
| **Includes:** | | Save the update to the database. | | |
| **Frequency of Use:** | | 50 per month | | |
| **Special Requirements:** | | Call or contact inactive guest before deactivate. | | |
| **Assumptions:** | | User is an actual Manager and is logged into the system. | | |
| **Notes and Issues:** | | Do we need to send the inactive guest list to the manager 2 week before deactivation? | | |